Lincoln Race Course
Lincoln, Nebraska

WINNER'S CIRCLE
SPORTS BAR & GRILLE

7055 S. 1st Street, Lincoln, NE 68512

Job Title: Audio Visual/Maintenance/Security
Department: Maintenance/Security/Operations
Reports To: Maintenance/Security Manager

Summary:
This position's primary focus is to ensure the system setup in the on-site control room is set for the proper channel line-up selections on audio/visual equipment every day and ensure the signal is distributed to over 240 HD TV's throughout facility including three Epson projectors, ensuring that the most current race is displayed on the center projection screen at all times and the audio is distributed properly throughout all areas of the facility. Additional responsibilities include maintaining a secure building, and miscellaneous maintenance requests as needed.

Essential Duties and Responsibilities:
Diagnose technology equipment and systems to determine and carry out maintenance procedures and/or steps of action to ensure continual operation of equipment
Perform and document routine maintenance on all audio/visual control room equipment, TV's and projectors
Ensure the control room for company AV network is organized and clean from dust and debris at all times
Maintain a safe and orderly facility
Assist with set-up/tear-down for special events
Assist Staff and Patrons as needed
Review security footage and maintain security report files as needed
Write-up incident reports and provide follow up, if necessary
Unlock facility at open of business/Lock up facility at close of business (when needed)
Safely and professionally clear out all patrons at close
Assist closing manager with end-of-day procedures
Identify and resolve problems in a timely manner
Manage difficult and emotional customer situations
Respond promptly to customer needs
Respond to requests for service and assistance
Follow the procedures and guidelines of the facility's safety and security plan
Speak clearly and persuasively in positive or negative situations
Contribute to building a positive team spirit and environment
Display respect to customers, peers and subordinates
Demonstrate knowledge of EEO policy; shows respect and sensitivity for cultural differences; promotes a harassment-free environment.
Observe safety and security procedures
Assist other employees by performing duties as necessary
Perform other duties as assigned

Physical Demands:
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is required to walk and stand for long periods of time. The employee is occasionally required to lift and/or move up to 50 pounds

May also perform other duties as needed/directed to ensure successful function of the facility.

Shift:
Full-time, will include nights and/or weekends, including a benefit package with health insurance

Qualifications:

- To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed herein are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience:

- At least one year of college or technical school in the field of technology preferred and/or training; or equivalent combination of education and experience. Must have a valid driver's license.

- High School Diploma

Language Skills:

- Ability to read and interpret documents such as technology operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of organization.

Reasoning Ability:

- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

E-mail your resume to information@lincolnracing.com, or apply in person at Lincoln Race Course Winner's Circle Sports Bar & Grille, 7055 S. 1st Street in Lincoln.